



Menlo Elementary School
Parent and family Engagement Policy
and Plan for Shared Student Success.
2024-2025 School Year

Menlo Elementary School
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2430 Hwy 337
(706) 862-2323
Plan Revised April 25, 2024

What is Title 1?

Menlo Elementary is identified as a Title 1 school as part of the Every Student Succeeds Act (ESSA). Title 1 is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title 1 programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title 1 schools must jointly develop with parents and family members a written parent and family engagement policy.

**School Plan for Shared
Student Achievement**
What is it?

This is a plan that describes how Menlo Elementary will provide opportunities to improve family engagement to support student learning. Menlo Elementary values the contributions and improvement of parents and family members to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Menlo Elementary will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised?

Menlo Elementary School invited all parents to attend our annual School Forum last spring to review and revise this parental engagement policy, as well as the school wide plan, our school-parent compact, and the family engagement budget. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online to ask parents for their suggestions on the plan and the use of funds for parental engagement. Parents and family members can also give feedback during several parent meetings and activities during the school year. annual.

**Parent feedback was received through a parent survey in the spring of 2024.*

Who is it for?

All students participating in the Title 1, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Menlo Elementary will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

Where is it available ?

At the beginning of the year, the plan is included in the student handbook that is given to all students, in addition to being published on the school website. As a reminder, we will email a link to the plan to all parents in August before the scheduled Open House event. The link to the plan will also be posted on social media (Facebook and Remind). Parents can also retrieve a copy of the plan in the Parent Resource Center at CCSC, or in the front office of Menlo Elementary.



2024-25 School Goals

55% (or greater) of K-8th grade students will perform above the 41st percentile (RIT score) level in Reading and Math. 55% (or greater) of all K-8th grade students will meet or exceed their MAP RIT Growth projection in Reading and 60% in Math..

The focus for reading is:

K: Phonics, Sight Word Recognition, and Guided Reading

1-5: Improving Lexile Levels through Guided Reading Groups

6-8: Improving Lexile Levels through reading

The focus for math is:

K-6: Number Sense and Geometry

7-8: Rational Numbers and Functions

School Parent Compacts

As part of this plan, Menlo Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students, and teachers from surveys taken. The school- parent-compact also are shared with parents during parent-teacher conferences and kept with each child's teacher if parents need another copy.

Let's Get Together!

Menlo Elementary will host the following events to build the capacity for strong family engagement to support a partnership among the school, parents, and the community to improve student academic achievement.

July- Middle School Transition and Kindergarten Transition, Meet and Greet/Parent Portal Infinite Campus & Remind App

August- Annual Title 1 Meetings-

September- Grandparent Ice cream social and Open House "Taste of Literacy".. Snacks and Book Tasting

October-Family Math Night

November- Veterans Day Program, Parent Engagement Month, National Parent Day , Kindergarten Thanksgiving Play, Thanksgiving Lunch for grades K-4

December-Christmas Parent and Student Luncheon grades 5-8

January- Technology Talk: catch up with the latest resources to help support your child's learning. (Foundations Training)

February-Parent Leadership: Family Science/STEM Night

"We love our Parents/Guardians" Come enjoy lunch with your student.

March-County-Wide Family STEM night, Family Literacy Night

APRIL- Parent School Forum:

The school Forum is for parents to participate in round table discussions with the principal and staff regarding the school wide plan, parental involvement policy, school-parent compacts and the parental involvement budget.; **Family Art Night**

May- Awards Night, Field Day, 8th Grade Promotion Ceremony, Kindergarten Graduation.

Parent Resource Center

Come visit the Parent Resource Center to view materials , and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

Monday-Friday, 8:00 am-4:00 pm

290 Maple Drive, Summerville, Ga 30747

Parent and Family Engagement

Menlo Elementary believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- *That parents play an integral role in assisting their child's learning.*
- *That parents are encouraged to be actively involved in their child's education at school.*
- *That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.*

Menlo Elementary is committed to helping our parents and families attend the family activities listed in this policy. Please call or email us if you need assistance with child care or transportation in order to participate in our programs.



Katee Harris (Counselor)

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Working Together for Academic Success

As a school

Menlo Elementary teachers will work with students and their families to support students' success in reading and math. Some of our key connections with families will be:

- *Provide resources to families that support high quality curriculum and instruction, such as academic links on school website, class newsletter with academic focus, and leveled books sent home daily.*
- *Establish multiple lines of communication with families that support student academic success. This can include but is not limited to: class newsletters, progress reports or report cards, weekly folders, phone calls/emails, parent portal access, conferences, etc.*
- *Provide families with opportunities to participate in their child's education. Possibilities include parent-teacher conferences, PTO meetings, volunteer opportunities, classroom observations, etc.*

At Home

- *Families will support student success in reading and math by: Using materials and strategies provided at MESTo help their students with the selected foundational skills and to help meet their S.M.A.R.T. goals.*
- *Reading with their child every night.*
- *Reading and using the information on grade level newsletters.*
- *Communicate regularly with my child's teacher to stay informed of his/her progress.*

MES Students

To meet our school goals, Menlo Elementary School students will:

- *Talk with my parents about new vocabulary words and what I am learning at school.*
- *Encourage my parent/guardian to attend events during the school year.*
- *Read at least 20 minutes per day.*
- *Encourage my parent/guardian to attend events during the school year.*
- *Always follow the Tiger Twenty*
- *Bring home class newsletters. Share with parents weekly folders.*
- *Bring notices about important monthly meetings for parents.*

Supportive Learning Environment

TBRI/TTT: Through TBRI/Time to Teach, school staff created conditions to help children succeed behaviorally with strategies grouped into three evidenced-based principles: (a) empowering, (b) connecting, and (c) correcting.

2024-25 Endeavors: Attendance Our goal is to increase the percentage of students attending 95% or more in every grade level by the end of 2024/25 school year. In addition, our goal is to maintain low severe chronic absenteeism and continue to identify students and families in need and provide support where appropriate.

Parent and Family Engagement Standards

Menlo Elementary and our parents have adopted the PTO Standards for Family-School Partnerships as the school's model in engaging parents, students, and the community. These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community



School Council

Menlo Elementary invites all parents to join the School Community Team to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents and family members can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website. If you would like to learn more about the School Council, please contact the principal at (706)862-2323 or complete the interest form and leave it in the Main Office.

MES School Council

- a) ☐ Yes, I am interested and wish to join the School Community Team.
- b) ☐ Please contact me so I can learn more joining the School Community team.
- c) ☐ Please send me notifications about future meetings and updates.

Name: _____

Child's Name and Grade: _____

Address: _____

Phone Number: _____

Email address: _____

Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main office:

Name: (optional) _____

Telephone Number: (optional) _____